

SECOND FLOOR, 4 ANSLOW CRESCENT, BRYANSTON, JOHANNESBURG, SOUTH AFRICA. PO BOX 68069, BRYANSTON, 2021, SOUTH AFRICA.

TEL +27 11 463 3630/24

REG NO: 2014/046908/07; VAT NO: 4040265649

www.nexusintertrade.com

Dear Valued Customer, Supplier and Business Partner,

COMPLIANCE WITH THE PROTECTION OF PERSONAL INFORMATION ACT ("POPIA")

This Notice explains how we obtain, use, and disclose your personal information, in accordance with the requirements of the Protection of Personal Information Act ("POPIA"), which came into effect, 01 July 2021.

At NEXUS Intertrade (Pty) Ltd we are committed to protecting your privacy and to ensure that your personal information is collected and used appropriately, lawfully, and transparently.

The information we collect:

- Company Name
- Company Registration, Vat Number
- Company Address (this could be physical or postal address)
- Financial information/details which could include inter alia:
 - Bank Details
 - Financial results in the form of Annual Financial Statements or Management Accounts
- Information about the Directors of the company

Information we collect can be done via an ''Application to Conduct Business'' or a ''Vendor Application Form'' and will always be for a specific purpose.

How we use your information:

- For processing in our database in lieu of Sales Agreements, Service Agreements, and Vendor Agreements,
 - o Invoice your company for product supplied or services rendered
 - To pay your company for product supplied or services rendered
 - o To receive payment for services rendered
 - o For review and assessment of any credit facilities requested from ourselves
 - o Adding your information to our database as a Supplier or Service Provider



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Disclosure of information

We may also disclose your information:

- Where we have a duty or a right to disclose in terms of statutory requirements
- Where we believe it is necessary to protect our legal rights

Information Security

We are legally obliged to provide adequate protection for the personal information we hold and to stop unauthorized access and use of personal information. We will, on an on-going basis, continue to review our security controls and related processes to ensure that your personal information remains secure.

As a valued customer and business partner you have the right to know what information we hold, therefore our appointed Information Officer is available to assist you with any queries and/or changes you would like to make to any information we hold - their contact information as follows,

Information Officer

Antoinette Espley-Jones

Email: antoinette@nexusintertrade.com

Contact Number: +27 79 464 0609

Yours Faithfully,

Graham Mitchell

CEO